

February 27, 2013

**Memorandum #2013-31**

**TO: Directors of Utilities Committee**

**BY: Whitney Katchmark, Principal Water Resources Engineer**

**RE: Committee Meeting – March 6, 2013  
RSVP – March 5, 2013**

**The Directors of Utilities Committee** meeting will be held on **March 6, 2013 at 1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

**Please RSVP by March 5, 2013** so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

### **Directors of Utilities Committee**

Daniel G. Clayton III, WM  
Scott Dewhirst, NN  
Sonja Eubank, SM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Kristen M. Lentz, NO  
William J. Meyer, CH

Jason Mitchell, HA  
Albert Moor II, SU  
Russell Pace, FR  
Brian Ramaley, NN  
Anthony Reyes, HA  
Martin Schlesinger, GL  
Everett Skipper, NN  
Bob Speechly, PQ  
Michael Stallings, WN  
Peter M. Stephenson, SM  
Erin Trimyer, PO  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

### **Copy**

Lynn Allsbrook, HA  
Joseph Durant, NN  
Frank Haltom, IW  
Stephen Land, NN  
David Morris, NN  
Richard Nettleton, VB

Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Shannon M. White, NO  
Sherry D. Wright, NN  
Craig Ziesemer, SU

### **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
Melissa Lindgren, IW  
William J. Meyer, CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard Nettleton, VB

Ralph Patterson, WM  
Danny Poe, JC  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

**MEETING  
DIRECTORS OF UTILITIES COMMITTEE  
AGENDA  
March 6, 2013  
Newport News  
1:30 PM**

**1. Summary of the February 6, 2013 Meeting of the Directors of Utilities Committee**

The summary of the February 6, 2013 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A February 6, 2013 Meeting Summary
- 1B February 6, 2013 Meeting Sign-in Sheet

**ACTION:** Approve the meeting summary.

**2. Hampton Roads Inmate Evacuation Planning Committee**

The Hampton Roads Inmate Evacuation Planning Committee recognizes that correctional facilities are dependent on water and wastewater services. The Committee, which includes representatives from local and regional jails, the Virginia Department of Corrections, the Virginia Department of Emergency Management, emergency managers, and the HRPDC, is interested in reducing the risk of water service interruption and ensuring the provision of adequate water for consumption and cooling through an extended event.

Ms. Natalie Easterday, HRPDC Regional Emergency Management Planner, will brief the Directors of Utilities Committee on the Inmate Evacuation Planning Committee's preliminary discussions. The December 2012 *Hampton Roads Water and Wastewater Systems Emergency Preparedness and Response Regional Improvement Plan* (UASI grant project) recommended enhancement of crisis planning with the Hampton Roads Inmate Evacuation Planning Committee. HRPDC staff will solicit feedback on potential follow-up actions.

**ACTION:** Per discussion.

**3. Groundwater Regulations**

The Department of Environmental Quality is developing a written response to the [Committee's comments on the draft Groundwater Regulations](#) (9VAC25-610). Mr. Scott Kudlas, DEQ Office of Surface and Ground Water Supply Planning Director, will discuss the comments and the anticipated schedule for seeking approval of revised regulations from the State Water Control Board.

**ACTION:** Per discussion.

#### **4. Regional Sanitary Sewer System Asset Consolidation Study**

The third project workshop for the Regional Sewer System Asset Consolidation Study was held on February 22, 2013. Also, the United States Department of Justice intends to issue public notice of the Second Amendment to the Consent Decree, which revises the schedule to accommodate the regional consolidation study. The Committee will discuss recent developments and next steps.

**ACTION:** Per discussion.

#### **5. Staff Updates**

- **SSORS Reports Viewing Privileges:** As follow-up to the discussion at the February 6, 2013 Committee meeting, staff will describe recommendations for sharing Sanitary Sewer Overflow Reporting System (SSORS) reports between localities. The Committee will determine the preferred course of action.

**ACTION:** Provide direction to staff regarding SSORS information sharing.

- **FY14 Water and Wastewater Rate Structures Project:** Staff will summarize the research completed to date, and highlight key resources, issues, and themes prevalent in recent literature.

**ACTION:** Per discussion.

#### **6. Other Business**